

Privacy Notice and Notes on Data Protection

Our handling of your data and your rights

Data protection is of great importance. Your personal data is collected and processed in compliance with the applicable data protection regulations, in particular the European Union's General Data Protection Regulation (GDPR).

I. The entity responsible for the collection, processing, and use of your personal data

The Data Controller as defined in Article 4 no. 7 GDPR is:

LMT Tools GmbH & Co. KG
Grabauer Strasse 24
21493 Schwarzenbek, Germany

Phone +49 4151 12-0
Fax +49 4151 3797
E-mail: info(at)lmt-tools(dot)com

Personally liable company:

LMT Tools Verwaltung GmbH
Management Board:
Daniel Ehms
Jochen Ohler

You can contact our company's data protection officer at:

LMT Tools GmbH & Co. KG
Grabauer Strasse 24
21493 Schwarzenbek, Germany

E-mail: datenschutz(at)lmt-tools(dot)com

LMT Tool Systems GmbH & Co. KG
Heidenheimer Strasse 84
73447 Oberkochen, Germany

Phone 07364 / 9579 -0
Fax 07364 / 9579 -8000
E-mail: info(at)lmt-tools(dot)com

Personally liable company:

LMT Tool Systems Verwaltung GmbH
Management Board: Daniel Ehms

LMT Tool Systems GmbH & Co. KG
Heidenheimer Strasse 84
73447 Oberkochen, Germany

E-mail: datenschutz(at)lmt-tools(dot)com

II. General information about the collection, processing, and use of personal data

1. What sources and data do we use?

We process personal data that we receive from you in the course of our business relationship.

Relevant personal data includes personal details (name, address and other contact data such as e-mail address, phone number), identification data (e.g., ID data), authentication data (e.g., access authorizations) as well as advertising and sales data. In addition, we may also use order data, data from the fulfillment of our contractual obligations, documentation data and other data comparable with the above categories.

2. What do we process your data for (purpose of processing) and on what legal basis?

We process personal data in accordance with the provisions of the EU's General Data Protection Regulation (GDPR) and the German Federal Data Protection Act (BDSG).

a. For the fulfillment of contractual obligations (Article 6 para. 1 lit. b GDPR)

The processing of personal data (Article 4 no. 2 GDPR) is carried out for the provision of our services in the context of the execution of contracts with our customers, or for the performance of pre-contractual measures which are carried out on request.

The purposes of data processing are primarily based on the specific product or service and may include, inter alia, consulting. In particular, data is processed for the following reasons:

- To identify contacts.
- To provide you with appropriate consulting services.
- To conduct correspondence with you.
- To issue invoices.

Further details on data processing purposes can be found in the relevant contract documents and in the terms and conditions of business.

b. Within the context of the weighing of interests (Article 6 para. 1 lit. f GDPR)

Where necessary, we will process your data beyond the actual fulfillment of the contract for the purpose of safeguarding our legitimate interests or those of third parties. Examples:

- To carry out advertising, provided you have not objected to the use of your data:
 - Information on events
 - Information about products
 - Information about the companies of the LMT Group
 - Market and opinion research
- To control and improve the efficiency and legal certainty of business processes
- For credit assessments
- To ensure IT security and operation
- To prevent and investigate criminal acts
- For measures for securing buildings and systems (such as admission controls)
- For measures for securing domiciliary rights
- For measures for business management and further development of services and products

c. Based on your consent (Article 6 para. 1 lit. a GDPR)

To the extent that you have consented to the processing of personal data by us for certain purposes (e.g., newsletters), such processing is legitimate on the basis of your consent. Where required, we will obtain your express consent for the use of special categories of personal data.

Consent once given may be withdrawn at any time. This also applies to the withdrawal of declarations of consent given to us before the effective date of the GDPR, i.e. before May 25, 2018. Please note that withdrawal of consent will have an effect only for the future. The legality of data processed before the withdrawal of consent remains unaffected. If you wish to withdraw your consent, please contact:

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Data Protection Officer
Grabauer Strasse 24
21493 Schwarzenbek, Germany

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d. Based on legal requirements (Article 6 para. 1 lit. c GDPR) or in the public interest (Article 6 para. 1 lit. e GDPR)

As a company, we are subject to various legal obligations, i.e., statutory requirements (such as tax laws, money laundering laws). The purposes of processing include, but are not limited to, compliance with obligations of control and reporting under tax law and the assessment and management of risks in our company, but also legal regulations, e.g., to combat money laundering or terrorist financing.

3. Who will receive my data?

Within our company, those units will be granted access to your data that need it in order to fulfill our contractual and statutory obligations. Service providers and agents appointed by us may also receive the data for these purposes if they commit to protecting confidentiality and integrity.

These include companies in the categories IT services, logistics, printing services, telecommunication, debt collection, consulting as well as sales and marketing.

As far as passing on data to recipients outside our company is concerned, it must first be kept in mind that we are obliged to maintain secrecy in respect of all customer-related facts of which we become aware. We will only pass on information relating to you if the provisions of the law require this or you have given your consent. Under these circumstances, recipients of personal data may, for example, be:

- Public authorities and institutions
- Credit and financial services institutes or comparable institutions to whom we transmit personal data for the purpose of conducting our business relationship with you
- Service providers who we involve in connection with order processing relationships

Other data recipients could include bodies to whom we are entitled to provide information based on the consent you have given us or to whom we are authorized to transmit personal data on the basis of a weighing of interests, e.g., functional units within the group.

4. Will the data be transferred to a third country?

Data will only be transmitted to third countries (countries outside the European Economic Area) if this is necessary or legally required in order to fulfill our contracts or if we have received your consent.

5. For how long will my data be stored?

We will process and store your personal data, as far as necessary, for the duration of our business relationship. This includes the contract preparation and implementation stages, which may extend over several years.

In addition, we are subject to various statutory periods for retaining data, which result, inter alia, from the German Commercial Code (HGB) and the German Fiscal Code (AO). The periods for storage and documentation specified there can last up to ten years.

Ultimately, the storage period is also based on the regulations of the German Civil Code (BGB), which can generally amount to three years, but in certain cases also up to thirty years.

6. What are my rights with regard to data protection?

You have the right:

- to revoke your consent once given to us at any time with effect for the future in accordance with Article 7 para. 3 GDPR.
- to request **information** about your personal data processed by us in accordance with Article 15 GDPR. In particular, you may obtain information about the purposes of processing, the category of personal data, the categories of recipients to whom your data has been or will be disclosed, the planned storage period, the existence of a right to correction, deletion, restriction of processing or objection, the existence of a right of appeal, the origin of your data, if not collected by us, and the existence and use for professional development,
- to immediately request the **correction** of incorrect or incomplete personal data stored by us in accordance with Article 16 GDPR,
- to request the **deletion** of your personal data stored by us in accordance with Article 17 GDPR, unless the processing is necessary, inter alia, to comply with a legal obligation or to establish, exercise or defend legal claims,
- to request the **restriction of the processing** of your personal data in accordance with Article 18 GDPR, insofar as you challenge the correctness of the data, processing is unlawful, but you object to the deletion thereof and we no longer need the data, but you need it to establish, exercise, or defend legal claims or you have objected to processing in accordance with Article 21 GDPR,
- to request to receive your personal data you have made available to us in a structured, common and machine-readable format or to request transmission to another responsible body in accordance with Article 20 GDPR,
- to **object** to the processing of personal data which is based on Article 6 para. 1 lit. e and f GDPR (see item III.) in accordance with Article 21 GDPR and
- to complain to a supervisory authority in accordance with Article 77 GDPR (in conjunction with § 19 BDSG-new) (**Right of appeal to the data protection supervisory authority**). As a rule, you can contact the supervisory authority at your usual place of residence or workplace or our company headquarters.

7. To what extent will decision-making be automated in individual cases?

As a matter of principle, we do not use fully automated decision-making processes in accordance with Article 22 GDPR for establishing and performing a business relationship. In the event that we should use such processes in individual cases, we will inform you about this separately, if required by law.

III. Information about your right to object in accordance with Article 21 GDPR

1. Right to object based on individual cases:

You have the right to object, on grounds relating to your particular situation, at any time to the processing of personal data concerning you which is based on Article 6 para. 1 lit. e GDPR (Data processing in the public interest) and Article 6 para. 1 lit. f GDPR (Data processing on the basis of a balancing of interests). This also applies to profiling based on this provision as defined by Article 4 para. 4 GDPR, if we make use of it.

If you file an objection, we will no longer process your personal data, unless we can prove compelling legitimate grounds for processing that outweigh your interests, rights, and freedoms, or processing serves to establish, exercise, or defend legal claims.

2. Right to object to the processing of data for the purposes of direct marketing

In individual cases, your personal data may be processed for the purposes of direct marketing. You have the right to object to the processing of personal data concerning you for the purpose of this kind of marketing at any time. This also applies to profiling to the extent that it is related to such direct advertising.

If you object to processing for direct marketing purposes, we will no longer process your personal data for these purposes.

Recipient of an objection

Objections can be submitted in any format with details of your name and address and addressed to:

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Data Protection Officer
Grabauer Strasse 24
21493 Schwarzenbek, Germany

E-mail: [datenschutz\(at\)lmt-tools\(dot\)com](mailto:datenschutz(at)lmt-tools(dot)com)

LMT Tool Systems GmbH & Co. KG
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IV. Data processing when visiting our website

Please refer to the separate notes on data protection available on our websites for information about the processing of personal data when visiting our website, when registering for our newsletter, and/or when using our contact form or online shop. You will find these notes at the bottom of each website under "Data Protection".